



*Show Society*  
**FOUNDATION**

# FUNDING GUIDELINES

## 1 GENERAL

### 1.1 Background

Established in March 2007, the Show Society Education Foundation supports Agricultural Education and awards Scholarships.

### 1.2 Foundation Objectives

The objects of the Association are:

- (1) To establish, maintain and provide scholarships, bursaries or prizes covering all levels of education, in order to encourage and develop knowledge and skills in all fields of primary industry to predominantly benefit the community of South Australia;
- (2) To encourage recipients of scholarships, bursaries or prizes to become involved in the activities of the Royal Adelaide Show and the objectives of the Society; and
- (3) To undertake activities and promotions to educate the community of South Australia about the importance of primary industry to the economy, environment and social fabric of the State.

### 1.3 Use of Funds

The Foundation provides the opportunity and support to individuals who otherwise may not have had the ability to further their education in the primary industry sector. The Foundation wants to contribute toward the education of future custodians and decision makers of South Australia's primary industry providing a pathway to continued success and future growth within all fields of Primary Industry within Australia.

### 1.4 Governance Category for funds allocation

Show Society Education Foundation

- Scholarships, bursaries or prizes, covering all levels of education, in order to encourage and develop knowledge and skills in all fields of primary industry to predominantly benefit the community of South Australia.
- Activities and promotions to educate the community of South Australia about the importance of primary industry to the economy, environment and social fabric of the State.

Trust Deed

- Scholarships to South Australian residents for the purpose of promoting recipients' education in Approved Australian Courses relating to agriculture, pastoralism, horticulture or related industries.

The Foundation will also consider sponsorship / scholarship requests which include collaborative funding with the private sector, providing it meets with the Foundation's objectives.

## 2 APPLICATIONS FOR FUNDING

### 2.1 General

Applicants should read the guidelines carefully and provide all information requested. The Foundation has a limited amount of funds to allocate with an increasing number of requests for support, therefore it is important to address the criteria to maximise the chance of a successful application. All applications will be treated in confidence.

Typically, funding requests are for a particular project or run from one year to a maximum of three years, reviewed annually.

Where required, the recipient must issue the Foundation or Scholarship Fund (as appropriate) with a tax invoice 28 days prior to the agreed payment date(s). Invoices must clearly show the payment amount requested plus an additional 10% GST if the recipient is registered for GST. Where a tax invoice is not required the recipient may be required to provide other documentation to support the claim.

Applications must be submitted via email to [foundation@adelaideshowground.com.au](mailto:foundation@adelaideshowground.com.au) by the date stated on the Foundation's website. Progress Reports must be submitted to the same email by the end of the project or if the project covers more than one year at the end of each year. Forms can be downloaded from <https://www.showsocietyfoundation.com.au/>.

Please note that extensions for submission of Applications for Funding will not be granted.

### 2.2 Criteria

Funding requests will be assessed according to the following criteria:

#### **Significance to Primary Industries**

- Standards of program to be achieved versus industry standard
- Significance of impact on industry
- Social and / or environmental impacts
- Overall benefit to the State

#### **Value for money**

- Manner in which the Foundation's support would be profiled and acknowledged publicly
- Nature of youth involved in the program if applicable
- Manner in which sponsored money will be administered and utilised

#### **Alignment with Foundation Objects**

- What are the program's contents, if applicable and how will it be presented?
- What are the main planned outcomes of the project / sponsorship / scholarship?
- How do the content and outcomes align with the Foundation's objectives?

## **Other potential benefits to the Show Society Foundation, the Royal Adelaide Show or the Royal Agricultural & Horticultural Society of SA Inc.**

- Possibility of recipients volunteering at Royal Show or Royal Adelaide Wine Show
- Possible joint marketing opportunities
- Media / public speaking opportunities

### **2.3 Application for Funding**

The form can be downloaded from <https://www.showsocietyfoundation.com.au/>

#### ***Explanation for request for funding***

**Project / Sponsorship / Scholarship Aims:** A concise statement of the aims should be provided. Particular note should be taken of the criteria under Section 1.4 above.

**Primary Industry Significance:** A description (not to exceed one page) of the likely benefits, to South Australian primary industries.

**Value for Money:** Detail of how the sponsorship / scholarship connects to the Foundation and / or Royal Adelaide Show / Royal Adelaide Wine Show, and manner in which the support of the Foundation would be profiled and acknowledged publicly.

**Alignment with Foundation Objects:** Detail of how the sponsorship / scholarship aligns with the objects of the Foundation.

**Commencement Date / Completion Date:** Should describe the complete period requiring funding i.e. if the project is expected to run for three years commencing in 2022, then the commencement is January 1, 2022 and completion date would be 30 December 2025.

**Person Responsible for Reporting.** This is required for follow up purposes.

### **2.3 Progress Reports**

Progress reports must be submitted at the end of the funding or if the funding is for more than one year at the end of each year via email to [foundation@adelaideshowground.com.au](mailto:foundation@adelaideshowground.com.au).

The Progress Report should contain the following:

- **How were the funds spent?**
- **Progress Report:**
  - a) **Project Aims:** A concise statement of the aims of the project in outcome terms should be provided.
  - b) **Outcomes:** This includes possible media use
  - c) **Communication Program, publicity and media coverage.** Discuss what you have achieved in communicating your achievements. It is also required that due recognition be given to the Show Society Foundation as the funding source of projects at conferences, in articles (and particularly in articles in farmer publications), publications, media and social media
  - d) **Plans for the Coming Year.** This section provides the opportunity to amplify and comment on the work-plans to achieve the key performance indicators identified for the coming year and to where there is potential for further funding to be sought.

For any questions please contact Kerstin Freund via [foundation@adelaideshowground.com.au](mailto:foundation@adelaideshowground.com.au),  
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